<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Time</th>
<th>Title</th>
<th>Instructor(s)</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 24, 2019</td>
<td>NIU Naperville</td>
<td>9:00 AM – 1:00 PM</td>
<td>Time Management &amp; Organizational Skills</td>
<td>C/ED</td>
<td></td>
</tr>
<tr>
<td>October 29, 2019</td>
<td>NIU Naperville</td>
<td>1:00–5:00 PM</td>
<td>The Lost Art of Listening</td>
<td>C/ED</td>
<td></td>
</tr>
<tr>
<td>November 14, 2019</td>
<td>NIU Naperville</td>
<td>1:00–5:00 PM</td>
<td>Effective Presentations and Public Speaking</td>
<td>C/ED</td>
<td></td>
</tr>
<tr>
<td>January 17, 2020</td>
<td>NIU Naperville</td>
<td>9:00 AM – 1:00 PM</td>
<td>Understanding and Managing Conflict in Stressful Times</td>
<td>G HR N</td>
<td></td>
</tr>
<tr>
<td>January 22, 2020</td>
<td>NIU Naperville</td>
<td>9:00 AM – 1:00 PM</td>
<td>The Mysteries of Stormwater Management: Engineering Lessons for Non-Engineers</td>
<td>C/ED</td>
<td></td>
</tr>
<tr>
<td>January 30, 2020</td>
<td>NIU Naperville</td>
<td>9:00 AM – 1:00 PM</td>
<td>I.T. Security in Your Organization - Strategies for Protection and Disaster Recovery</td>
<td>G HR N</td>
<td></td>
</tr>
<tr>
<td>January 31, 2020</td>
<td>NIU Naperville</td>
<td>9:00 AM – 4:00 PM</td>
<td>Leadership Lessons: Trying Times Demand Sound Leadership</td>
<td>C/ED G HR N</td>
<td>*This workshop is partnered with Giving DuPage</td>
</tr>
<tr>
<td>February 11, 2020</td>
<td>NIU Naperville</td>
<td>9:00 AM – 1:00 PM</td>
<td>Comparing Performance Measurement &amp; Performance Management for Public Organizations: An Introduction - What’s The Difference? Why Are These Terms Confused &amp; How Are They Related?</td>
<td>C/ED G HR N</td>
<td></td>
</tr>
<tr>
<td>February 13, 2020</td>
<td>NIU Naperville</td>
<td>9:00 AM – 1:00 PM</td>
<td>Strategic Choices and I.T. Leadership: Where Are You Going and Who is Going to Lead?</td>
<td>C/ED G HR N</td>
<td></td>
</tr>
<tr>
<td>February 18, 2020</td>
<td>NIU Naperville</td>
<td>1:00–5:00 PM</td>
<td>GIS- What’s Beyond the Basics of GIS Information and How Can We Better Use GIS?</td>
<td>C/ED G</td>
<td></td>
</tr>
<tr>
<td>February 21, 2020</td>
<td>NIU Naperville</td>
<td>9:00 AM – 4:00 PM</td>
<td>C3 De-escalation®</td>
<td>G HR N</td>
<td></td>
</tr>
<tr>
<td>February 26, 2020</td>
<td>NIU Naperville</td>
<td>9:00 AM – 1:00 PM</td>
<td>Constructing &amp; Using Performance Measures</td>
<td>C/ED G HR N</td>
<td></td>
</tr>
<tr>
<td>March 3, 2020</td>
<td>NIU Naperville</td>
<td>9:00 AM – 1:00 PM</td>
<td>Are You Thinking About a Community Survey? How, When, &amp; Why</td>
<td>C/ED G</td>
<td></td>
</tr>
<tr>
<td>March 5, 2020</td>
<td>NIU Naperville</td>
<td>9:00 AM – 1:00 PM</td>
<td>Recycle, Reuse or Refuse?</td>
<td>C/ED G HR N</td>
<td></td>
</tr>
<tr>
<td>March 10, 2020</td>
<td>Giving DuPage</td>
<td>9:00 AM – 4:00 PM</td>
<td>Executive Director 101 - Nuts &amp; Bolts</td>
<td>C/ED N</td>
<td></td>
</tr>
</tbody>
</table>
## 2019-20 CLA Schedule At A Glance

### Community/Economic Development: C/ED
- **March 17, 2020**  
  NEW THIS YEAR!  
  NIU Hoffman Estates  
  **Starting a Nonprofit Corporation**  
  C/ED  

### Human Resources: HR
- **March 25, 2020**  
  NIU Naperville  
  **Fund Development Plan 101– If You Don’t Know Where You Are Going; You Won’t Get There**  
  C/ED G HR  

### Governmental and Organizational Governance & Performance: G
- **April 1, 2020**  
  Giving DuPage  
  **Strategic Planning - Reboot - Lessons Learned and Following Through**  
  C/ED G HR  

### Nonprofits: N
- **April 2, 2020**  
  NIU Naperville  
  **Trends in Employment Law and Collective Bargaining**  
  G HR  

### April 7, 2020  
  NEW THIS YEAR!  
  NIU Naperville  
  **Smart Cities and Data Maturity: The importance of data collection, use, and connectivity for Economic, Business, and Government Success**  
  C/ED G HR  

### April 17, 2020  
  NIU Naperville  
  **Leadership Lessons: Trying Times Demand Sound Leadership**  
  C/ED G HR  
  *This is one of two core workshops required to earn a CLA ‘Certificate of Achievement’*

### April 21, 2020  
  NEW THIS YEAR!  
  NIU Hoffman Estates  
  **Board and Executive Director – A Partnership for Success**  
  N  

### April 30, 2020  
  NEW THIS YEAR!  
  NIU Hoffman Estates  
  **Nonprofit Board Governance**  
  N  

### May 1, 2020  
  NIU Naperville  
  **Strategic Thinking and Planning for Small Organizations**  
  C/ED G HR  

### May 12, 2020  
  NEW THIS YEAR!  
  NIU Naperville  
  **What Does Environmentally Friendly Engineering Really Mean?**  
  C/ED  

### May 19, 2020  
  NEW THIS YEAR!  
  NIU Hoffman Estates  
  **Cross-Sector Collaboration for Greater Impact**  
  C/ED G  

### June 2, 2020  
  NIU Naperville  
  **New Civics and the Impact of Globalization**  
  C/ED G HR  
  *This is one of two core workshops required to earn a CLA ‘Certificate of Achievement’*  

### June 9, 2020  
  NEW THIS YEAR  
  NIU Naperville  
  C/ED  

### June 18, 2020  
  Giving DuPage  
  **Performance Measures & Organizational Change**  
  C/ED G HR  