BOTH pages must be completed and mailed or faxed. Make photocopies first to share with colleagues.

Attendee Name: ____________________________

Morning workshops: 9 a.m. - 1 p.m.  Afternoon workshops: 1 p.m. - 5 p.m.
Full day workshops: 9 a.m. - 4 p.m.

Select all that apply:

**2019**
- Oct 1  Tue  NIU-Hoffman Est  Government Communications 101: From Traditional Communications
- Oct 9  Wed  Giving DuPage  Grant Writing
- Oct 24  Thu  NIU-Naperville  Time Management & Organizational Skills
- Oct 29  Tue  NIU-Naperville  The Lost Art of Listening
- Nov 14  Thu  NIU-Naperville  Effective Presentations and Public Speaking

**2020**
- Jan 17  Fri  NIU-Naperville  Understanding and Managing Conflict in Stressful Times
- Jan 22  Wed  NIU-Naperville  The Mysteries of Stormwater Management: Engineering Lessons for Non-Engineers
- Jan 30  Thu  NIU-Naperville  I.T. Security in Your Organization - Strategies for Protection and Disaster Recovery
- Jan 31  Fri  NIU-Naperville  Leadership Lessons: Trying Times Demand Sound Leadership (partnered with Giving DuPage)
- Feb 18  Tue  NIU-Naperville  GIS- What's Beyond the Basics of GIS Information and
- Feb 21  Fri  NIU-Naperville  C3 De-escalation®
- Feb 26  Wed  NIU-Naperville  Constructing & Using Performance Measures
- Mar 3  Tue  NIU-Naperville  Are You Thinking About a Community Survey? How, When, & Why
- Mar 5  Thu  NIU-Naperville  Recycle, Reuse or Refuse?
- Mar 10  Tue  Giving DuPage  Executive Director 101 – Nuts & Bolts
- Mar 17  Tue  NIU-Hoffman Est  Starting a Nonprofit Corporation
- Mar 25  Wed  NIU-Naperville  Fund Development Plan 101– If You Don’t Know Where You Are Going; You Won’t Get There
- Mar 31  Tue  Giving DuPage  Budgeting and Understanding Financial Statements
- Apr 1  Wed  Giving DuPage  Strategic Planning - Reboot - Lessons Learned and Following Through
- Apr 2  Thu  NIU-Naperville  Trends in Employment Law and Collective Bargaining
- Apr 7  Tue  NIU-Naperville  Smart Cities and Data Maturity: The Importance of Data Collection, Use, and Connectivity for Economic, Business, and Government Success
- Apr 17  Fri  NIU-Naperville  Leadership Lessons: Trying Times Demand Sound Leadership
- Apr 21  Tue  NIU-Hoffman Est  Board and Executive Director – A Partnership for Success
- May 1  Fri  NIU-Naperville  Strategic Thinking and Planning for Small Organizations
- May 12  Tue  NIU-Naperville  What Does Environmentally Friendly Engineering Really Mean?
- May 19  Tue  NIU-Hoffman Est  Cross-Sector Collaboration for Greater Impact
- Apr 30  Thu  NIU-Hoffman Est  Nonprofit Board Governance
- Jun 2  Tue  NIU-Naperville  New Civics and the Impact of Globalization
- Jun 18  Thu  Giving DuPage  Performance Measures & Organizational Change

Note: Giving DuPage workshops will be held in the DuPage County Administration Building.
Attendee Information
Make photocopies first to share with colleagues.

Name
Title

Email
Fax

Work Phone
Primary Phone

Company/Organization

Address is a □ Business □ Home

Address

Suite, Apartment, etc.

City
State
Zip

Calculate Total Cost by number of each workshop:
Registrations (postmarked/faxed/phone) received within 14 days of the scheduled workshop will be assessed an additional 10% handling/processing fee in accordance with our registration policy. Outreach has the right to assess this fee upon the account if received late.

WORKSHOPS

EARLY BIRD DISCOUNTED REGISTRATION

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LAB FEE

Workbook fee for the C3 De-escalation® workshop: $20

NOTE: All webinar registrations must be either faxed to 815-753-6900 or scanned and emailed to jollye@niu.edu. If scanned, leave credit card information off. You will be contacted for this information.

Attendee Grand Total: $________

Payment Information

☐ Check ☐ MasterCard ☐ Visa ☐ Discover ☐ American Express

Card Number
Expiration Date

Name

Address
Suite, Apartment, etc.

City
State
Zip

Cardholder’s Signature